

# Trainer's Guide

## SECTION 4 TRAFFIC PROCEDURES

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## 1.0 Elearning Course

### 1.1 Resources Required

- Computer or tablet (not recommended for phone)
- Internet connection
- Headphones (if in public space)

### 1.2 Methodology

Trainee will complete elearning course at their own pace. Estimated time to complete Section 4 is 10 minutes.

Topics covered include:

- Following Distance
- Right of Way
- Overtaking
- Intersections
- Road signs
- Horn Signals
- Pedestrians

## 2.0 Theory Assessment

### 2.1 Resources Required

- Computer or tablet (not recommended for phone)
- Internet connection
- Headphones (if in public space)

### 2.2 Methodology

Trainee will complete assessment as part of elearning course. If trainee answers incorrectly, they will be taken back to the content and then attempt question again.

Questions cover:

- Horn Signals
- Overtaking
- Signs and Signals
- Right of Way

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### 3.0 Activity Workbook

#### 3.1 Resources Required

- Computer or tablet (if completing workbook electronically)
- Pen and printed workbook (if completing workbook manually)
- Map of the mine
- Light vehicle
- All required PPE

#### 3.2 Methodology

Trainee will complete all activities in the workbook and then accompany trainer driving around site.

Activities cover:

- Following Distance
- Right of Way
- Overtaking
- Intersections
- Road signs
- Horn Signals
- Pedestrians

#### Workbook Activities

- 4.1.1 Watch the video on safe following distances and discuss with trainee. Reflect on experience of in-field activity.
- 4.2.1 Record the right of way for vehicles and mobile equipment at your site. Trainee lists the right of way order for all vehicles and mobile equipment in order. Provide assistance where required.
- 4.3.1 Trainee reads article and reviews video about accident caused by bad overtaking practices. Discuss with trainee the reasons that the accident occurred. Answers may include speeding, truck was not aware of car, car was in wrong lane etc.
- 4.4.1 Using a mine map, identify all major intersections and discuss with trainee the rules for giving way at each intersection (e.g. stop signs, signals, give way to the left etc.) Trainee to list them in workbook.
- 4.5.1 Trainee identifies locations where signs and signals are present and records them in workbook.

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- 4.6.1 Trainee reads article on the history of horn signals.
- 4.7.1 Trainee reads article on pedestrian fatality and discusses possible causes and controls. Causes may include lack of communication, lack of audible warning signals, not checking area before moving off, lack of visibility (PPE) etc.

### In Field Activities

- 4.1.2 Using the method outlined in the safe following distance video, trainee determines whether they are following other vehicles at a safe distance.
- 4.2.2 Trainee drives and observes all right of way rules including giving way to production and non-production vehicles. Trainee checks off workbook list on return to class/office.
- 4.3.2 Trainee conducts overtaking correctly including overtaking a haulage vehicle (e.g. truck), a road maintenance vehicle (e.g. Grader, roller, water cart etc) and a light vehicle.
- 4.4.2 Trainee to drive through each intersection identified in the workbook activity demonstrating the correct right of way procedure. Check off completion on return to class/office.
- 4.5.2 Trainee observes all signs and signals correctly while driving and checks off completion on return to the class/office.
- 4.6.2 Trainee demonstrates correct horn signals for movements.
- 4.7.2 Trainee drives around an area with pedestrian traffic such as a workshop or office area and demonstrates the correct method for driving around pedestrians. Trainee records completion on return to class/office.

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### 4.0 Practical Assessment

#### 4.1 *Resources Required*

- Assessment form (electronic or paper)
- Light vehicle
- All required PPE

#### 2.2 *Methodology*

Trainee will complete assessment in the field. Trainee must complete tasks correctly as assessed by trainer and assessor.